



FAMILY PEER SUPPORT SPECIALIST (FPSS) APPLICATION FOR RECERTIFICATION

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Complete this form online and either email it to IBC at Sarah@iowabc.org or mail it to the IBC office. Application and fees are due to IBC on or before your date of expiration or the late fee will be due.

Name (as you want it on your certificate) _____

Certificate Number _____ Certificate Expiration _____

Home Address _____

City, State, Zip Code _____

Phone Number _____ Cell _____ E-Mail _____

Current Place of Employment _____

Address _____

Phone Number _____ E-Mail _____

Have you ever had any credential (i.e. license, certification, endorsement, etc.) revoked, suspended or sanctioned?
Yes No (If yes, please include: what credential, when, where, for what reason, and the current status of that credential)

PROFESSIONAL DEVELOPMENT DOCUMENTATION

Total number of professional development hours submitted, as recorded on page 2 (minimum of 20 hours):

	<u>Number of Hours</u>
3 clock hours Ethics	_____
Relevant Education clock hours	_____
Total Hours	_____
<u>FEE</u>	
Recertification Fee: \$ 50.00	_____
Late Fee (if 1-45 days late postmarked): \$ 10.00	_____
CEU Approval Fee (if applicable) - \$ 15.00 (per each distance learning & non-IBC training)	_____
TOTAL PAID (check online)	_____

APPLICANT SIGNATURE _____

DATE _____

SEND ENTIRE APPLICATION TO: Sarah@iowabc.org
or MAIL APP & FEES TO: IBC, 2600 Grand Ave, Ste. 114, Des Moines, IA 50312

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Directions: Save this form to your computer and fill out. You can email the completed form to sarah@iowabc.org or you can mail it the IBC office. You do NOT need to submit a copies of your certificate of completions listed below, however, be sure to keep copies of your certificates in case your recertification is audited by IBC. Application and fees are due to IBC on or before your date of expiration or the late fee will be due.

Name: _____ Date of Cert Exp: _____

IBC Approved Trainings			# of Hours
Training Date	Title of Training	Ethics	Relevant Ed

Distance Learning/Non-IBC Approved Trainings \$15.00 CEU processing fee for each training			# of Hours
Training Date	Title of Training	Ethics	Relevant Ed

Maximum of 20 hours distance/online learning allowed. Live virtual webinars are not considered distance learning, however if there were not IBC approved the \$15.00 fee still applies.

Attest: I am attesting that all information above is correct and accurate _____

* * * * *
(FOR OFFICE USE ONLY)

Total # hours approved: _____

IBC Signature: _____ Date: _____

Send both pages of this application to Sarah@iowabc.org. All fees must be paid online or by check.